

Sampford Arundel Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 27th October 2020 at 4 pm in the Parish Rooms, Sampford Arundel. The agenda for meeting is set out below.

Members of the public are welcome to attend. Social distancing will be in place, there will be a limit of 10 spaces for members of the public. Face coverings are to be worn.

A Kendall

Parish Clerk – Alice Kendall

Date of Issue: 22nd October 2020

AGENDA

- 050.20 Public Forum – matters of report
- 051.20 Apologies for absence and approve reasons for absence
- 052.20 Declarations of Interest, pecuniary or otherwise, in any agenda items
- 053.20 Approve and sign Minutes of the meeting held 1st September 2020
(attached)
- 054.20 End of Year accounts and AGAR;
 - a) To receive and approve the final accounts for 2019-20 including Bank reconciliation, receipts and payments (attached)
 - b) To confirm and sign the AGAR - Certificate of Exemption Part 2 (page 3 of the attached document)
 - c) To complete Section 1 of the AGAR - Annual Governance Statement 2019-20 (page 5 of the attached document)
 - d) To confirm Section 1 of the AGAR - Accounting Statements 2019/20 (page 6 of the attached document)
- 055.20 Finance
 - Payments to be made since the last meeting;
 - a) CHQ000876 - £363.18 - Clerk's Expenses August – October (breakdown attached)
 - b) CHQ000877 - £187.38 - Clerk's Salary October

Next meeting: 7.30pm 3 November 2020

Public Forum item notes

a) Matters for report only

b) Questions and Representations from Residents.

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the PC Chair) to participate before the meeting by asking questions, raising concerns or making representations, regarding Sampford Arundel Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

c) County Councillor's report

d) District Councillor's report.

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced