

# Sampford Arundel Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 3 November 2020 at 7.30 pm in the Parish Rooms, Sampford Arundel. The agenda for meeting is set out below.

Members of the public are welcome to attend. Social distancing will be in place, there will be a limit of 10 spaces for members of the public. Face coverings are to be worn.

*A Kendall*

Parish Clerk – Alice Kendall

Date of Issue: 28 October 2020

## AGENDA

- 056.20 Public Forum – matters of report
- 057.20 Apologies for absence and approve reasons for absence
- 058.20 Declarations of Interest, pecuniary or otherwise, in any agenda items
- 059.20 Approve and sign Minutes of the meeting held 27 October 2020  
(*attached*)
- 060.20 Matters arising from the last meeting;  
a) Letter of thanks to Mr Tucker for hedge cutting – done  
b) Signs for Village Green – deferred to December agenda
- 061.20 Chair's Report
- 062.20 Clerk's Report
- 063.20 Finance  
To approve payments since the last meeting:  
CHQ 000878 D Crow £287.00 Grass Cutting  
CHQ 000879 RBL £35.00 Poppy Wreath and donation \*  
CHQ 000880 Sampford Arundel Parochial Church £325.00 Burial ground grant  
CHQ 000881 HMRC £32.11 Q2 deductions balance
- \*Section 137
- 064.20 Quarter 1 and 2 Bank Reconciliations (*attached*)
- 065.20 2021-22 Budget (*attached*)
- 066.20 Village Green grass cutting  
a) Quote 1 - £423 (cuttings left to mulch) OR £976 (cuttings picked up and disposed of)  
b) Quote 2 - £954.52 (cuttings to be mulched or picked up not confirmed)
- 067.20 Upcoming meeting dates for 2020  
1 December 2020 – Precept and budget

068.20 Matters of report

069.20 Items for Next Agenda

Next meeting: 7.30pm 1 December 2020

**Public Forum item notes**

a) Matters for report only

b) Questions and Representations from Residents.

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the PC Chair) to participate before the meeting by asking questions, raising concerns or making representations, regarding Sampford Arundel Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

c) County Councillor's report

d) District Councillor's report.

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced