

# Sampford Arundel Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 6 April 2021 at 7.30 pm online via Zoom. The agenda for meeting is set out below.

Join Zoom Meeting

<https://zoom.us/j/97300091961?pwd=T1h4ZzM1bHJWRHhKMHNDSHNWTVBodz09>

Meeting ID: 973 0009 1961

Passcode: 875722

Members of the public are welcome to attend. This meeting is also accessible by telephone; 0208 080 659

*A Kendall*

Parish Clerk – Alice Kendall

Date of Issue: 30 March 2021

## AGENDA

### 15.21 Public Forum – matters of report

### 16.21 Apologies for absence and approve reasons for absence

### 17.21 Declarations of Interest, pecuniary or otherwise, in any agenda items

### 18.21 Approve and sign Minutes of the meeting held 2 February 2021 (*attached*)

### 19.21 Chair's Report

### 20.21 Clerk's Report

- Banking update – the application for online banking has been submitted with a response awaited from Natwest.
- Signage for Village Green – this is underway.
- Online meetings – The Government have voted not to renew the legislation allowing virtual Council meetings. The current legislation expires on 7<sup>th</sup> May 2021 so our next meeting, including the annual meetings, will be virtual but will then return to in person meetings at the Parish Rooms with social distancing in place.

### 21.21 Correspondence from Parishioner (*attached*)

### 22.21 Planning Application

- a) 32/21/0001 - Formation of a vegetated geomodular boundary wall to the front of Little Holme, Greenway, Sampford Arundel

### 23.21 Finance

- a) To approve payments since the last meeting:  
None at present
- b) Quarter 4 Bank Reconciliation to 10<sup>th</sup> March 2021 (*attached*)
- c) Appointment of Internal Auditor

### 24.21 Footpaths and possible leaflet (*Councillor Burgess*)

### **25.21 Parish Online Subscription**

Parish Online is an online based mapping system that can be used to track assets, public rights of way and a large number of other data sets are available. More information can be found here; <https://www.parish-online.co.uk>  
Annual subscription cost for the Parish Council will be £48 with a free trial or £43.20 without.

### **26.21 Scribe Accounting System**

Scribe is a purpose built accounting system for Town and Parish Councils. More information can be found here <https://www.scribeaccounts.com/features>  
Annual subscription cost for the Parish Council will be £144. This includes a 50% discount and set up fee waived)

### **27.21 Matters of report**

### **28.21 Items for Next Agenda**

Next meeting: 7.30pm Wednesday 5<sup>th</sup> May 2021 (including Annual Meetings)

#### **Public Forum item notes**

a) Matters for report only

b) Questions and Representations from Residents.

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the PC Chair) to participate before the meeting by asking questions, raising concerns or making representations, regarding Sampford Arundel Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

c) County Councillor's report

d) District Councillor's report.

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced