

Sampford Arundel Parish Council

You are hereby summoned to attend a Parish Council Meeting to be held on Tuesday 7 March 2023 in the Parish Rooms at 7.30 pm. The agenda for meeting is set out below.

A Kendall

Parish Clerk – Alice Kendall

1 March 2023

AGENDA

- 1.23 Apologies for absence and approve reasons for absence
- 2.23 Public Forum – matters of report
- 3.23 Declarations of Interest, pecuniary or otherwise, in any agenda items
- 4.23 Approve and sign Minutes of the meeting held 3 January 2023 (*attached*)
- 5.23 Chair's Report
- 6.23 Clerk's Report (*attached*)
- 7.23 Finance

a) To approve payments since the last meeting;

Name	Description	Amount
Alice Kendall	Salary February	£208.35
Alice Kendall	Salary March**	£208.15
Alice Kendall	Q4 Clerk's Expenses*	£112.95
HMRC	Q4 Deductions	£160.00
Scribe	Accounting Software	£207.36

*breakdown attached to Clerk's report

**post dated

b) Receipts since the last meeting;

Name	Description	Amount
NatWest	Interest	£13.56

c) Bank Reconciliation (*attached*)

d) Spend to date against the budget (*attached*)

- 8.23 Parish Rooms Update
- 9.23 Coronation of King Charles III
- 10.23 Matters of report
- 11.23 Items for Next Agenda

Next meeting: 7.30pm Tuesday 7 March 2023

Public Forum item notes

a) Matters for report only

b) Questions and Representations from Residents.

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the PC Chair) to participate before the meeting by asking questions, raising concerns or making representations, regarding Sampford Arundel Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

c) County Councillor's report

d) District Councillor's report.

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced