

Sampford Arundel Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Wednesday 15th January 2025 in the Parish Rooms at 7.30 pm. The agenda for the meeting is set out below.

A Kendall

Parish Clerk – Alice Kendall

9 January 2025

1. **Apologies for absence and approve reasons for absence**
2. **Public Forum – matters of report**
3. **Pre-Application Planning**
4. **Declarations of Interest, pecuniary or otherwise, in any agenda items**
5. **Approve and sign Minutes of the meeting held 5 November 2024 (attached)**
6. **Chair's Report**
7. **Finance**
 - a. **Bank reconciliation (attached)**
 - b. **To approve payments since the last meeting;**

Chq No	Name	Description	Amount
SO	A Kendall	Salary November	231.00
SO	A Kendall	Salary December	231.00
DD	PWLB	Loan	166.60
001078	Vision ICT	Website	185.26
001079	A Kendall	Q3 Expenses	119.70
001080	SAPCC	Burial Grant	325.00

- c. **Receipts since the last meeting;**

Name	Description	Amount
NatWest	Interest	£13.96

- d. **Budget Report to date**
Attached
8. **Budget, Reserves & Precept**
Having been reviewed at the last meeting, a paper containing the final draft budget, reserve level and Precept amount is attached.
9. **To confirm taking up membership to CCS**
Community Council of Somerset Community Buildings Membership provides expert support to organisations who are responsible for administering building such as village halls, it was agreed at the last meeting this will be beneficial to the Parish Rooms working group. The cost is £110 per year.
10. **Parish Rooms Update**

11. Matters of report

12. Items for Next Agenda

Next meeting: 7.30pm Tuesday 4 March 2025

Public Forum item notes

a) Matters for report only

b) Questions and Representations from Residents.

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the PC Chair) to participate before the meeting by asking questions, raising concerns or making representations, regarding Sampford Arundel Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

c) County Councillor's report

d) District Councillor's report.

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced