

# Sampford Arundel Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 11<sup>th</sup> March 2025 in the Parish Rooms at 7.30 pm. The agenda for the meeting is set out below.

*A Kendall*

Parish Clerk – Alice Kendall  
2025

5 March 2025

1. Apologies for absence and approve reasons for absence
2. Public Forum – matters of report
3. Declarations of Interest, pecuniary or otherwise, in any agenda items
4. Approve and sign Minutes of the meeting held 15 January 2025 (*attached*)
5. Chair's Report
6. Finance
  - a. Bank reconciliation (*attached*)
  - b. To approve payments since the last meeting;

Chq No	Name	Description	Amount
SO	A Kendall	Salary January	231.00
SO	A Kendall	Salary February	231.00
001802	A Kendall	Q4 Expenses	124.28

- c. Receipts since the last meeting;

Name	Description	Amount
NatWest	Interest	14.28

- d. Budget Report to date (*attached*)
7. Parish Rooms Update
8. Asset Register Review (*attached*)
9. Matters of report
10. Items for Next Agenda  
Annual Meetings – 24/25 Audit & Year end

Next meeting: 7.30pm Tuesday 13 May 2025

**Public Forum item notes**

a) Matters for report only

b) Questions and Representations from Residents.

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting, other than on Planning Applications, or by special invitation of the PC Chair) to participate before the meeting by asking questions, raising concerns or making representations, regarding Sampford Arundel Parish. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

c) County Councillor's report

d) District Councillor's report.

County and District Councillors may give short verbal reports on matters affecting the Parish as this is also not part of the meeting, minutes will not be produced