

Minutes of Sampford Arundel Parish Council Meeting held Tuesday 2 February 2021 at 7.30 pm via Zoom.

Present: Cllrs J Lloyd (Chairman), B Brown, G Pike and M Sydenham
Alice Kendall – Parish Clerk

001.21 Public Forum – matters of report

There were no members of the public present.

002.21 Apologies for absence and approve reasons for absence

Apologies were received and accepted from Councillors Burgess and Milton.

003.21 Declarations of Interest, pecuniary or otherwise, in any agenda items

There were none.

004.21 Approve and sign Minutes of the meeting held 3 November 2020

RESOLVED to confirm and sign the minutes of the meeting held 3 November 2020.

005.21 Chair's Report

The Chairman thanked Cllr Brown for the new notice at the entrance to the lane however, some black bags had been dumped there recently which the Chair will report. It was also reported that the camera was facing in the wrong direction so needs adjustment and possibly a new battery.

Councillors were informed that the planning application for signage at the Beambridge had been withdrawn.

The Chairman has written to a complainant regarding the Old Coach Road path. It has been explained that the path is a bridle path.

The Chairman is also checking the defibrillator fortnightly and cleaning on a monthly basis. Regular reports are sent to SWAS to keep their records up to date.

006.21 Clerk's Report

The Clerk had nothing to report further to what was on the agenda. E-mails etc. had been quiet over the Christmas break.

007.21 Correspondence from Stogursey Parish Council

A letter received by e-mail from Stogursey Parish Council regarding Section 106 and CIL monies was circulated with the agenda. They are looking for support in lobbying the District Council for a change in Policy on this matter. Although Sampford Arundel Parish Council is not affected by this as there are no large developments in the Parish, it was **RESOLVED** to send a statement of support.

008.21 Finance

Payments to be made since the last meeting;
CHQ 000885 Heartstart Somerset £40 Defib Pads *
CHQ 000886 PKF Littlejohn LLP £48 External Audit Letter Fee
CHQ 000887 Vision ICT Ltd £150 Website & e-mail hosting Mar 21-Feb 22
CHQ 000888 HMRC £130 Salary Deductions Sept-Jan
CHQ 000889 A Kendall £250.88 Clerks Expenses (*breakdown attached*)
CHQ 000890 A Kendall £374.64 Salary Dec & Jan

RESOLVED to approve payments as presented.

009.21 Quarter 3 Bank Reconciliations

RESOLVED to accept the bank reconciliations as presented.

010.21 Banking

- a) To add all remaining Councillors as account signatories (Cllrs Brown, Hill & Pike)
RESOLVED to add Councillors Brown, Hill and Pike as bank account signatories.
- b) To approve setting up Online banking
RESOLVED to approve the setup of online banking.
- c) To approve a debit card for the Clerk
RESOLVED to approve obtaining a debit card for the Clerk. The Clerk will investigate spending limits and locking functions through the bank.

011.21 Village Green grass cutting

- a) Quote 1 - £423 (cuttings left to mulch) OR £976 (cuttings picked up and disposed of)
- b) Quote 2 - £954.52 (cuttings to be mulched or picked up not confirmed)
- c) Quote 3 - £612.60 (cut and leave to mulch with pick up once per year before fete, strim perimeter)

RESOLVED to accept quote 3 and make a one off payment of £150 to this contractor as they cut the grass in 2020 (CHQ000891)

012.21 Village Green Signage

A sample of the proposed signage for the Village green was circulated with the agenda. The Clerk reported that two quotes had been received and a third was awaited. **RESOLVED** to give the Clerk delegated authority to spend up to £25 each on two signs.

013.21 Matters of report

Councillor Brown reported that he had been clearing some drains etc. whilst out walking as many were getting blocked by leaves and other debris.

014.21 Items for Next Agenda

The Clerk reported that items for the next agenda will include an update on the Online Banking, footpaths/right of way and to consider a subscription to the Parish Online Mapping System.

There being no further business, the meeting closed at 8.45 pm

Signed: