

Minutes of Sampford Arundel Parish Council Meetings held Tuesday 17 May 2022 at 7.30 pm in the Parish Rooms.

Present: Cllrs J Lloyd (Chairman), B Brown, J Burgess, K Hill, R Milton and G Pike
County Councillor D Mansell
Alice Kendall – Parish Clerk
Members of the Public

ANNUAL PARISH MEETING

- 1. Signing of 2021 meeting Minutes**
RESOLVED to sign the minutes of the Annual Parish meeting held 5 May 2021.
- 2. Representatives from local Parish Groups to update the Council on their activities**
The following groups gave updates on their activities over the past year;
 - WI
 - Gardening Club
 - Parish Rooms Committee
 - Holy Cross Church
 - Cricket Club
 - Senior Citizens ClubThe Chair thanked them for their attendance and/or correspondence.
- 3. Report by the Chair Cllr Janet Lloyd**
The Chair gave a report which is attached to the minutes.
- 4. Public Questions**
There were no questions from those present.

ANNUAL PARISH COUNCIL MEETING

- 001.22 Election of Chairman for the forthcoming year**
RESOLVED to elect Cllr Lloyd as Chairman.
- 002.22 Election of Vice Chairman for the forthcoming year**
RESOLVED to elect Cllr Brown as Vice Chairman.
- 003.22 Apologies for absence and approve reasons for absence**
All Councillors were present.
- 004.22 Public Forum – matters of report**
Cllr David Mansell introduced himself as one of the new Councillors representing the Upper Tone ward for the County and new Unity Authority as of 2023. He and Cllr Gwil Wren will be working together to serve the residents and local Parish Councils of the Ward and plan to attend as many meetings as they can. He reported that there had been a lot of information to take in during the orientation period but looked forward to looking at the local issues.
- 005.22 Declarations of Interest, pecuniary or otherwise, in any agenda items**
There were none.
- 006.22 Approve and sign Minutes of the meetings held 1 March 2022**
RESOLVED to confirm and sig the minutes of the meetings held 1 March 2022 as a correct record.

007.22 Chair's Report

Having given her annual report at the meeting previously (attached to the minutes), there was nothing to report.

008.22 Clerk's Report

The Clerk's report was circulated with the agenda and was noted.

009.22 Re-adoption of the General Power of Competence

RESOLVED to adopt the General Power of Competence having confirmed that the criteria have been met i.e.

- a) That at least two thirds of Council Members have been declared to have been elected, and
- b) That the Clerk holds the relevant CiLCA qualification.

010.22 Arrangement for review of the following

- a) Standing Orders
- b) Financial Regulations
- c) Land and assets
- d) Insurance cover
- e) Statement of Internal Controls

RESOLVED that the Clerk bring a report on these items to the July Council meeting. It was noted that Standing Orders and Financial regulations have recently been updated with the NALC models being adopted.

011.22 2021-22 Year End Finance & AGAR

- a) To note and approve the final receipts and payments account
RESOLVED to accept the year end receipts and payments report.
- b) To approve and sign the Certificate of Exemption
RESOLVED to confirm and sign the Certificate of Exemption
- c) To approve and sign Section 1 of the AGAR – Annual Governance Statement
RESOLVED to answer 'yes' to assertions 1-8 of Section 1 of the AGAR
- d) To approve and sign Section 2 of the AGAR – Accounting Statements
RESOLVED to sign and approve Section 2 of the AGAR
- e) To note the dates for the exercise of public rights
The dates for public rights were noted.

012.22 Finance

a) To approve payments since the last meeting;

Chq No	Name	Description	Amount
000951	Miss A Kendall	Clerk Salary M1	£194.41
000952	Cllr Burgess	Leaflets & Flag	£27.50
000953	Geosphere Ltd	Mapping System	£43.20
000954	Zurich	Insurance	£224.00
000956	Miss A Kendall	Clerk Salary M2 *	£194.41
000957	Miss A Kendall	Clerk Salary M3 **	£194.41
000958	HMRC	Clerk Salary Deductions Q1	£146.01

* post-dated 25/5/22

** post-dated 24/6/22

RESOLVED to approve the payments with the addition of the annual payment of £10 to the Parish Rooms Committee for the defib electricity and reimbursement to Cllr Burgess for paint for the fences at the Green (£31.01).

b) Receipts since the last meeting;

Name	Description	Amount
Somerset West & Taunton	Precept	£6,500.00

Income was noted.

013.22 Queen's Platinum Jubilee

An event for the afternoon of Sunday 5th June was confirmed. It was agreed that new signage for the Village Green be purchased as the one currently in place had deteriorated. This will be covered by the Parish Maintenance budget.

The Clerk confirmed that the commemorative mugs had been delivered and that she will deliver them to the school before half term. The Chair will attend to hand them out to the Children.

The planting of a tree on the green was again discussed, this will be brought back to Council in time for the new planting season in the Autumn.

014.22 Matters of report

- Cllr Brown reported that one of the 30 mph and NSL signs at the entrance to the village were facing in the wrong directions
- Cllr Hill reported that the drains under the railway bridge are still blocked and cause a large amount of water to pool on the road.

The Clerk will report both items to Highways.

015.22 Items for Next Agenda

None at present.

Next Meeting: 7.30pm Tuesday 5 July 2022

There being no further business, the meeting closed at 9.15 pm

Signed: