

Minutes of Sampford Arundel Parish Council Meeting held Tuesday 21 JUNE 2023 at 7.00 pm in the Parish Rooms.

Present: Cllrs J Lloyd (Chairman), B Brown, J Burgess, K Hill, R Milton, G Pike and J Troake
Somerset Councillor D Mansell
Alice Kendall – Parish Clerk

1. Apologies for absence and approve reasons for absence

All Councillors were present.

2. Public Forum – matters of report

Cllr Mansell reported that he had been chasing an update on the safety improvements on the A38. He understood that it was becoming more complex and various issues were adding to the cost. Resolutions to the issues with the Hollywell Lake road continue to be worked on also. He further reported that the new directors for the Unitary Council had been appointed and other staff will now be re-shuffled. The first meeting of the new Local Community Network (LCN) will be held.

During this item, Cllr Hill arrived at the meeting.

3. Declarations of Interest, pecuniary or otherwise, in any agenda items

There were none.

4. Approve and sign Minutes of the meetings held 2 May 2023

RESOLVED to confirm and sig the minutes of the meetings held 2 May 2023 as a correct record.

5. Chair's Report

The Chair did not have anything to report that was not already on the agenda.

6. Clerk's Report

The Clerk did not have anything to report that was not already on the agenda.

7. Airband

a. Request to install equipment across Parish Council land

An update had not been received.

8. 2022-23 Year End Finance & Audit

a. Internal Audit Report 22/23

The report was noted.

b. AGAR Section 1

RESOLVED to approve Section 1 as published.

c. AGAR Section 2

RESOLVED to approve Section 2 as published.

d. Notice of Exercise of Public Rights

RESOLVED to note the date of the Exercise of Public Rights being 3rd July – 11th August.

9. Risk Management

RESOLVED to accept the Financial and Management Risk Assessment.

10. Finance

a. To approve payments since the last meeting;

Chq No	Description	Name	Amount
DD	Loan	PWLB	£565.63
001000	Tree	Triscombe Nurseries	£52.40
001001	Tree Plaque	Somerset Sign & Print	£144.00
001002	Fence Repair	Cllr Burgess	£44.16
001003	A Kendall	Salary May	£208.35
001004	Bench Repair	Cllr Burgess	£35.26
SO	A Kendall	Salary June	£208.30
001005	Defib Pads	Heartstart Somerset	£62.50
001006	Travel	J Lloyd	£16.15
001007	Expenses	A Kendall	£135.00

RESOLVED to approve the payments as presented

b. Receipts since the last meeting;

Name	Description	Amount
Natwest	Interest	£10.58

Income was noted.

c. Bank Reconciliation

RESOLVED to approve the bank reconciliation.

d. 23/24 Budget Report to date

RESOLVED to note the budget report.

11. Home Farm Planning Application

The Chair gave an update to say that although the Planning Officer wanted to refuse the application, it was widely supported by the Committee and was approved. It will be subject to phosphate mitigation, however.

12. LCN inaugural meeting – 6th July

Cllr Brown will attend the meeting in the Chair's absence.

13. A38 Road Safety

This item had already been covered earlier in the meeting.

14. Thefts in Parish

Cllr Hill reported that her property had fallen victim to theft and reminded those present to make sure doors and windows are secured appropriately.

15. Matters of report

- Cllr Hill thanked Cllr Burgess for the work carried out on various items in the Village to bring them back to a good standard (bench etc.)
- Cllr Troake gave a brief update on the Parish Room lease – there being no further progress.

16. Items for Next Agenda

Next Meeting: 7.30pm Tuesday 29th August 2023.

There being no further business, the meeting closed at 8.55 pm

Signed:

Date: