

Minutes of Sampford Arundel Parish Council Meeting held Tuesday 2 January 2024 at 7.30 pm in the Parish Rooms.

Present: Cllrs J Lloyd (Chairman), B Brown, J Burgess, K Hill, R Milton, J Troake and G Pike

Alice Kendall – Parish Clerk

1. Apologies for absence and approve reasons for absence

Apologies had been received from Somerset Councillor D Mansell.

2. Public Forum – matters of report

No members of the public were present.

3. Declarations of Interest, pecuniary or otherwise, in any agenda items

There were none.

4. Approve and sign Minutes of the meeting held 7 November 2023

RESOLVED to confirm and sign the minutes of the meeting held 7 November 2023 as a correct record.

5. Chair's Report

Items which the Chair had to report were included later in the agenda.

6. Clerk's Report

As above – the Clerks update was covered in items later in the agenda.

7. Parish Rooms

After some discussion, it was **RESOVLED** that the Parish Rooms Committee be approached to create a working group to discuss possible ways forward in relation to the future of a hall in the village. Also, to appoint Cllrs Brown and Burgess to represent the Council the group with Cllr Troake representing both parties as the Chair of the PRC.

8. Finance

a. To approve payments since the last meeting;

Chq	Description	Name	Amount
SO	Salary November	A Kendall	£208.35
SO	Salary December	A Kendall	£208.35
001016	Expenses	A Kendall	£134.33
001017	Donation	Citizens Advice Somerset	£100.00
DD	Loan Repayment	PWLB	£565.63
DD	Data Protection Fee	ICO	£35.00

RESOLVED to approve the payments as presented with the addition of cheque no 001018 (£100) to replace a lost cheque for room rental which was issued earlier n the year and no 001019 (£182.86) for website services from Vision ICT as the invoice was received after the agenda was published.

b. Receipts since the last meeting;

Name	Description	Amount
Natwest	Interest	£14.97

The receipts were noted.

c. Bank Reconciliation

RESOLVED to approved the bank reconciliation as presented.

d. 23/24 Budget Report to date

The report was noted.

- e. Update to Standing Order – RESOLVED** to update the Standing Order for the Clerk's Salary (to £222.08) following the updated National Pay Award being approved

9. 24/25 Budget & Precept

Resolved to set the budget as presented and set the Precept at £7,500.

10. LCN update – Cllr Lloyd

The Chair gave an update on the latest meeting of the LCN. There, again, had been some issues in the running. Councillors questioned it's usefulness.

11. Matters of report

There were none.

12. Items for Next Agenda

Next Meeting: 7.30pm Tuesday 5th March 2024

There being no further business, the meeting closed at 8.30 pm

Signed:

Date: