

Minutes of Sampford Arundel Parish Council Meeting held Tuesday 12 March 2024 at 7.30 pm in the Parish Rooms.

Present: Cllrs J Lloyd, B Brown, J Burgess, K Hill and R Milton
Alice Kendall – Parish Clerk

- 1. Apologies for absence and approve reasons for absence**
Apologies were received and accepted from Councillors J Troake and G Pike
- 2. Public Forum – matters of report**
There were none.
- 3. Declarations of Interest, pecuniary or otherwise, in any agenda items**
There were none.
- 4. Approve and sign Minutes of the meetings held 2 January 2024**
RESOLVED to confirm and sig the minutes of the meetings held 2 January 2024 as a correct record.
- 5. Chair's Report**
The Chair reported that there had been further issue with the septic tank at a property in Whiteball. She had reported the matter to the Environment Agency who confirmed they would make a site visit. Given the usage of the property – she had also made enquiries with the Care Commission.
- 6. Clerk's Report**
The Clerk's report was noted. She further reported receipt of a Planning application (32/24/0002/LEW), it was agreed to note the application.
- 7. Parish Rooms**
The Clerk and Cllr Burgess gave an update on a recent meeting of the Parish Rooms Working Group. **RESOLVED** that the Parish Council will meet the cost of printing of surveys.
- 8. Finance**
 - a) To approve payments since the last meeting;**

Chq	Description	Name	Amount
SO	Salary January	A Kendall	£222.08
SO	Salary February	A Kendall	£222.08
DD	Q3 Deductions	HMRC	£187.40
001020	Clerk's Expenses	A Kendall	£135.00
001021	Website Domain	Vision ICT	£78.00

RESOLVED to approve the payments.

- b) Receipts since the last meeting;**

Name	Description	Amount
NatWest	Interest	£15.00

The income was noted.

c) Bank Reconciliation

RESOLVED to accept the Bank Reconciliation as presented. It was further noted that the unrepresented cheque (to SALC) would be zeroed out if still unrepresented at Year End.

d) 23/24 Budget to date

The budget report was noted.

9. 2024 Grass Cutting

RESOLVED to accept the quotes for grass cutting of the verges and village green in the amounts of £878 and £730.

10. LCN Update

The Chairman gave an update following a meeting of a highways sub-group, many Somerset Council officers were in attendance. She raised concerns about its effectiveness as no actions were agreed. Some information on the highways steward scheme was given but it is understood that this has been identified as a saving scheme.

RESOLVED to make a freedom of information request relating to the costs of administering the LCNs.

11. Matters of report

- Councillor Milton reported standing water at Stoney Stile, the Chair would take this up with a contact at the Environment Agency who she believes has maps of water courses etc. Also, that a tree was touching overhead cables at Greenway, he was advised to speak to the landowner in the first instance.
- Councillor Brown reported that the bridge at Greenway looked to be falling away.
- Councillor Hill reported that she not noticed temporary barriers were still in place at the bridge at Sampford Moor.
- Councillor Burgess reported that the Hollywell Lake road was closed due to a land slip but motorists continued to use the route.

12. Items for Next Agenda

- Annual meetings
- Church grants

Next Meeting: 7.30pm Tuesday 7 May 2024 (to include annual meetings)

There being no further business, the meeting closed at 8.30pm

Signed:

Dated: