

Minutes of Sampford Arundel Parish Council Meeting held Thursday 27 June 2024 at 7.00 pm in the Parish Rooms.

Present: Cllrs J Lloyd (Chairman), J Burgess, K Hill, R Milton, and J Troake
Alice Kendall – Parish Clerk

1. Apologies for absence and approve reasons for absence

Apologies were received and accepted from Cllrs Brown & Pike.

2. Public Forum – matters of report

No members of the public were present.

3. Declarations of Interest, pecuniary or otherwise, in any agenda items

There were none.

4. Approve and sign Minutes of the meeting held 14 May 2024

RESOLVED to confirm and sig the minutes of the meeting held 14 May 2024 as a correct record.

5. Chair’s Report

The Chair reported that the Highway Steward scheme via the LCN was still not published. The next meeting is scheduled for 11th July. She had spoken to Unitary Councillors Mansell & Wren about the situation at Hollywell Lake Lane but a solution was still aways away due to high budget restrictions. She had visited the public consultation regarding the proposed development at Popes Lane, Wellington.

6. Clerk’s Report

The Clerk had nothing to report as all items were coved in the agenda.

7. 2023-24 Year End Finance

a. Internal Audit Report

RESOLVED to note and approve the Internal Audit Report

b. Section 1 – Annual Governance Statement

RESOLVED to approve AGAR Section 1 – Annual Governance Statement.

c. Section 2 – Annual Accounting Statement

RESOLVED to approve AGAR Section 2 – Annual Accounting Statement.

d. 23-24 Notice for Exercise of Public Rights

RESOLVED to approve the notice of public rights noting the dates of 1st July – 9th August.

8. Finance

a. Bank Reconciliation

RESOLVED to note and approve the reconciliation as presented having noted the unrepresented cheque of £43.20.

b. To approve payments since the last meeting;

| Chq No | Name | Description | Amount |
|--------|-----------|----------------|---------|
| DD | PWLB | Loan Repayment | £565.63 |
| SO | A Kendall | Salary | £222.08 |
| 001025 | A Kendall | Q1 Expenses | £105.30 |

RESOLVED to approve payments as presented plus £90 to Per Pro for audit services.

c. Receipts since the last meeting;

| Name | Description | Amount |
|------------------|--------------------|---------------|
| Lloyds | Interest | TBC |
| HMRC | VAT Refund | £84.68 |
| Somerset Council | Precept | £7,500 |

Income was noted.

d. Appointment of Internal Auditor

RESOLVED to appoint Per Pro Services as the Council's internal auditor.

9. Matters of report

- Cllr Milton reported that there is standing water in the road at Stoney Stile. Councillor Lloyd will make contact with the Environment Agency.
- Councillor Burgess reported that the bench on the green required a small repair as did the notice board. Hall surveys continue to be returned, an update will be reported to a future meeting.

10. Items for Next Agenda

Phone box update, insurance.

Next meeting: 7.30pm Tuesday 3 September 2024

There being no further business, the meeting closed at 8.30 pm

Signed:

Date: