

Minutes of Sampford Arundel Parish Council Meeting held Tuesday 10 March 2026 at 7.30 pm in the Parish Rooms.

Present: Cllrs J Lloyd (Chairman), B Brown, J Burgess, K Hill
A Kendall (Parish Clerk)
Two members of the public

1. Apologies for absence and approve reasons for absence

No apologies had been received.

2. Public Forum – matters of report

There were none

3. Declarations of Interest, pecuniary or otherwise, in any agenda items

There were none.

4. Co-Option of new Councillor

It was **agreed** to defer this item to the next meeting.

5. Approve and sign Minutes of the meeting 20 January 2026

RESOLVED to approve and sign the minutes of the meeting held 20 January 2026.

6. Chair's Report

The Chair reported on matters from the Highways LCN working group which included items on potholes. She has reported the poor surface at the Beambridge again and asked for an update on works at Sampford Moor where the road has washed away.

7. Finance

a. Bank Reconciliation

RESOLVED to note and approve the bank reconciliation.

b. To approve payments since the last meeting;

Chq No	Name	Description	Amount
SO	A Kendall	Salary Jan	231.00
SO	A Kendall	Salary Feb	231.00
001103	A Kendall	Salary & Expenses	177.17
001104 *	Starboard Systems	Accounting System	207.36

* dated to 1st April

RESOLVED to approve payments as presented.

c. Receipts since the last meeting;

Name	Description	Amount
Natwest	Interest	2.52
HMRC **	VAT Refund	114.74

** Anticipated

Income was noted.

d. Budget Report to Date

The report was noted.

8. Asset Register

RESOLVED to adopt the register after adding the Jubilee Green Wall at a nominal £1 value. The Clerk will obtain re-instatement prices so it can be added to the insurance at next renewal.

9. Review of Risk

RESOLVED to adopt the review of risk as presented.

10. Statement of Internal Control

RESOLVED to adopt the review of risk as presented.

11. Parish Rooms Update

Cllr Burgess reported that there had not been much movement on the project but was still waiting to hear from the Planning Officer after amending the plans based on their feedback. A fundraising meeting needed to be arranged.

12. Matters of report

- Cllr Brown reported that the land adjacent to the Jubilee Green had been damaged.
- Cllr Hill noted that the Tuckers had kindly cut back hedges. Also, that the phone box at Sampford Moor was becoming overgrown – the Clerk will check whos land it sits on. Further, she had arranged for the potholes in the village car park to be filled.

13. Items for Next Agenda

- a. Annual Meetings
- b. Audit

Next meeting: 7.30pm Tuesday 12 May 2026

There being no further business, the meeting closed at 8.20 pm

Signed:

Date: